



Private Guitar Lesson Agreement

Description of Services/Terms of Agreement

Safe in Sound Music Therapy (Kearsti-Rae Knowles; hereafter referred to as “Teacher”) will provide (# of lessons) 30-minute lessons (how often) at (time) for a total of (number) weeks for (student name, guardian if applicable) (hereafter referred to as “Student/guardian”), located at (home/lesson location address). Teacher will provide any educational materials (e.g., lesson books, scale sheets) to the student/guardian at a discounted price. Student/guardian will be responsible for providing a guitar, picks (if applicable), case and strings.

Payment

Charges for services are as follows:

❖ **\$35 per 30-minute lesson**

Invoices will be either mailed or emailed, as agreed upon, monthly to the client’s best address.

Payment for private lessons will be determined with each Student. Payments may be made monthly in either cash, personal check, or PayPal by 5 days after the invoice is delivered. **Any payments received after this date will result in a \$15 per week charge on the following month’s invoice.**

Personal checks may be made out to Kearsti-Rae Knowles. **If a check is returned/bounces, there will be a \$30 charge on the following month’s invoice, and future checks will no longer be accepted.** Check may be given in person or mailed (postmarked by the 5th day after invoice sending) to:

Safe in Sound Music Therapy

Attn: Kearsti-Rae Knowles

223 Gurler Street

DeKalb. IL 60115

Absence/Cancellation Policy

All cancellations by the Student/guardian must be made by email, call, or text message within 12 hours of the arranged session time. Failure to do so will result in a \$25 cancellation charge on the monthly invoice. The full fee will be charged for sessions cancelled without such notification (no call/ no show, or calls within 12 hours of scheduled session).

Teacher will comply by the same timetable for any cancellations on her part. She will notify the Student/guardian by email, text message, and/or phone call.

Practicing

Taking lessons of any sort comes with the responsibility of practicing weekly. The Teacher will provide the Student/guardian with a practice logbook, and will decide with the Student/guardian on an appropriate amount of practice time per week (depending on age, level, etc.). The Student/guardian is responsible for filling out the practice log and bringing it to their (how often) lesson. If the Student is not practicing for the appropriate amount of time each week for more than 3 lessons in a row, the Teacher will re-evaluate with the Student/guardian the nature of the lessons and time spent practicing.

Agreement

The undersigned agrees to the Private Guitar Lesson Agreement as stated above. This agreement will stand in effect for (number) weeks, ending on (last lesson date). Any changes to the Private Guitar Lesson Agreement must be approved by both parties, and a new agreement must be drafted and signed.

Student/Guardian: _____ Date: _____

Teacher/Music Therapist: _____ Date: _____